THUTO GO AGA BOTHO

LEGAE ACADEMY
An Independent International Secondary School
Top in the World Award for Four Consecutive Years

Prospectus 2015/16
"Over the past two decades, I have personally followed the progress of the institutions whose anniversaries we are here celebrating tonight. I am thus no stranger to their achievements. I can therefore testify that the Legae management and staff have become over the years valued private sector partners with Government in our common quest to ensure that Botswana progresses as an educated and informed nation."

The Honourable Minister of Education, Mr. George Kgoroba, speaking on the occasion of the joint commemoration of the 10th Anniversary of Legae Academy and 20th Anniversary of Legae English Medium Primary School.

Established in 1992 as a coeducational independent secondary school, over the past nineteen years Legae Academy has achieved an international reputation for providing its students with access to a world class education at an affordable price. Its fees have been kept substantially lower than other quality private schools. This has been possible notwithstanding the fact that the Academy has not sought sponsorship from corporations, embassies or other external donors, allowing it to admit qualified applications on a first come first served basis.

The Academy is the sister school to Legae English Medium Primary School, which opened its doors in 1983. Both Legae schools strive to combine the time honoured strengths of Botswana’s indigenous culture with a cosmopolitan outlook that prepares students to meet the rapidly evolving demands of tomorrow’s global economy.

The Academy is fully registered with the Botswana Ministry of Education (no. SE 4/6/150 of 1992), in accordance with all applicable local educational statutes. It is also a member of the Botswana Association of Private Schools (BAPS). Through the University of Cambridge Local Examinations Syndicate (UCLES) the Academy is internationally certified as an approved Oxford, Cambridge and Royal Society of the Arts (OCR) Examinations Centre.

In 1998 the Academy was among the select group of education and training institutions from around the world, and the first in Botswana, that were honoured as recipients of the “Arch of Europe International Quality Award” in the Gold Category.

Legae’s institutional quality was further recognised in 2003 when its management was selected to receive two additional international honours: the “Golden Star for Management Merit” and “Worldwide Quality XXI Century” awards. “Legae” is a Setswana word for “home”. Both Legae schools share a basic commitment to providing a secure and caring environment that facilitates a culture of learning.

Their common logo shows fledglings being reared in their nest. The Academy’s Setswana motto- “Thuto go aga Botho” - roughly translates as “Education builds humanity”, while the additional English motto - “Every child is yours”- reflects the indigenous tradition that all members of a community have a collective responsibility in moulding the next generation. The Academy is governed by a Board of Governors consisting of its Managing Director, the Principal (ex-officio), a representative of the ministry of education, and Gaborone City Council, Parents’ representatives, directors and additional members as provided for under appropriate Education (Private Secondary Schools) Regulations and the guidelines set out in the Education Act.

Our Mission

The pursuit of world class excellence in academic, moral and physical education (thuto go aga botho) “The Academy is commended for offering a highly diversified curriculum, which recognises the wide ability range of students and provides equitable education for all.”- MOE inspection report. At Legae it is recognised that all students are blessed with a unique mixture of scholastic and other abilities that can be best maximised through educational approaches that promote self-learning, complemented by co-curricular and sporting activities. In partnership with parents and the community the Academy strives to foster in each of its students the ability to live up to his or her full potential generation. The Academy is governed by a Board of Governors consisting of its Managing Director, the Principal (ex-officio), a representative of the Ministry of Education, and Gaborone City Council, Parents’ representatives, directors and additional members as provided for under appropriate Education (Private Secondary Schools) Regulations and the guidelines set out in the Education Act.
Innovative International Curricula

In keeping with its commitment to provide world class education that meets the competitive demands of the 21st century, the Academy in 1994 became the first school in Botswana to adopt both the International General Certificate of Education (IGCSE) and the Higher International General Certificate of Education (HIGCSE). The School started offering the Cambridge A-level course from January 2006 instead of HIGCSE. These two established University of Cambridge externally monitored, international curricula give students the opportunity to go beyond Botswana’s local examinations standard.

Speaking on the occasion of the Academy’s tenth anniversary, the Honourable Minister for Education, Mr. George Kgoroba, paid tribute to the school’s success in adapting to the demands of both curricula: Our continuing commitment to academic excellence is reflected in the performances of Academy students in their Cambridge IGCSE (Form 5) and A-Level examinations over the years.

Four Year Secondary Programme

Our Secondary programme is consolidated into a 4-year course for the high achievers, which was launched in January 2005. This will enable our students to do the AS (first year A-level) in the fifth year as a bridging course for University entrance. In forms 1 and 2 our students do all the core subjects as a foundation (Junior Secondary) for the IGCSE course. The IGCSE course will start in year 3 and end in year 4.

The Form 2 students, whose academic achievements are not up to our expected standard, are required to do Form 3. Other students are exempted from doing Form 3 and allowed to do IGCSE in the next two years (The Accelerated 4 year programme).

Form 1:
English Language and Literature, French, Setswana, Mathematics, Integrated Science, Agriculture, History, Geography, Art & Design and Information Technology.

Form 2 & 3:
English Language and Literature, Business Economics, French, Setswana, Mathematics, Integrated Science - Biology, Chemistry & Physics, Agriculture, History, Geography, Art & Design and Information Technology.

Non Academic Subjects
Guidance & Counselling, Music and Physical and Health Education.

2015 Form 4 (IG Y1) and Form 5 (IG Y2) IGCSE

English, as either a First or Second Language & Mathematics are compulsory for all students. Optional subjects: Additional Maths, Accounts, Agriculture, Art & Design, Biology, Business Studies, English Literature, French, Geography, History, Physics and Setswana.


Legae’s tradition of success in external examinations has been further recognised by the MOE, which commended the school “for its high performance in both IGCSE and HIGCSE examinations”. The ministry of Education further noted that: “This good performance is attributed to a number of factors such as highly qualified staff, small class size, reasonable teaching loads, good and adequate physical facilities and resources, and a conducive teaching and learning environment. The highly qualified teachers of the school are optimally utilised.” (1998 Inspection Report) “Legae Academy is focused on students achieving academic excellence and has a good organisation structure in place to enable the school to deliver its objective. Inspection findings revealed that the school has many strengths, particularly in producing good grades at final exams.”

“The principal provides good guidance and strong leadership and he is well supported by the senior management team and the motivated teachers who work arduously to maintain the good academic results of the school. The atmosphere within the school is conducive to learning and the general staff is very receptive to new ideas and improved ways, to further enhance an existing good system”

“The students of Legae Academy are eager for learning, and participate well in school activities and are provided with good quality education.” (2004 Inspection Report).
IGCSE is Cambridge’s international equivalent to the British GCSE, which replaced the “O” level in the United Kingdom during the early 1980s. IGCSE has been fully accepted as an entrance qualification by the University of Botswana, as well as other tertiary institutions. The Examination has been adopted by many schools in Africa and the rest of the world.

The IGCSE has also been adopted as the standard for the new Botswana GCSE (BGCSE) currently being phased into local government senior secondary schools. Over the years many Legae teachers have been able to share their GCSE teaching experiences as members of various Ministry of Education Curriculum Development Unit GCSE Task Forces.

Cambridge International Certificate of Education
The Academy students who are pursuing their IGCSE studies, are further encouraged to qualify for Cambridge University’s International Certificate of Education (ICE), a programme that requires schools to offer a balanced IGCSE curriculum across a wide range of subjects and skills. The ICE provides for “Merit” and “Distinction” passes, which can be the key to opening doors to further education around the world.

Cambridge Advanced Level - AS and A-level in 2015
Legae Academy offers The Advanced International Certificate of Education, (A Level) programme. Legae Academy is now able to provide a wider choice of subjects to its students and parents. The successful IGCSE, BGCSE and equivalent graduates will be ready to progress to the International General Certificate of Education Advanced (A) Level, which has formed part of the Cambridge qualifications framework for over 50 years and is widely recognised worldwide, as a leading requirement for entry into higher education. The two - year A Level course has two parts; Advanced Subsidiary (AS) first year and Advanced Year Two (A2). The layout of the new International A levels permits students to pursue both AS and A2 routes at the same time. The A and AS levels are constantly reassessed and upgraded to ensure the quality of the qualification keeps up with worldwide expectations.

The two - part structure of the award gives the student’s choice, in the following options:
A. Take both parts of the course in the same examination, usually at the end of the year.
B. Complete A level in two sittings.
C. Do the AS qualification only at the end of either year one or two.

A level is recognised as a direct entry qualification into Universities in countries worldwide. AS enables direct entry into Universities in Southern Africa. A combination of AS and A Levels can gain entry into UK Universities. AS and A Levels gain extra 2 points per subject over the South African Matric. Locally, it attracts the highest points on both the University of Botswana’s Point Scale System and the Ministry of Education’s Department of Student Placement and Welfare Point System for assessing qualifications. For example an A at A level attracts 14 points on the UB scale while Senior Higher Matric equivalent grades are assigned 9 Points. On the Matrix Table for the Grading Certificate of the Department of Student Placement and Welfare system an A for A level is rated 12 Points while the Higher Grade Matric equivalent is rated 10 points. IGCSE and A-level curricula emphasise the importance of student centred self-learning, while promoting such invaluable skills like problem solving, the development of an investigative approach, the ability to undertake both group and individual project work, and the enhancement of communication skills courses offered: providing options for life.

In a speech opening the Academy’s new Hall on 29 March 1995 the then Honourable Minister of Education, Dr. Gaositwe Chiepe, paid special tribute to the “diverse range of course options and extracurricular activities” at the school, which she described “as within the guidelines of the 1994 Revised Policy on Education”.

Cambridge International General Certificate (IGCSE)
The 2015 Prize Giving Ceremony highlights the Academic and Sporting Activities of the talented and improving students. The theme for 2015 was ‘Students Today, Leaders Tomorrow’. It is a rewarding time for the Academy’s management - the founder Mrs. V. Hamilton, Managing Director Miss Therese O’Connell, Directors Dr. Kathy O’Connell and Miss Ursula O’Connell who have invested in the school since its inception.

The comprehensive annual school report was given by the Principal of Legae Academy Mr. Easo Oommen. His report highlighted the outstanding Cambridge A-Level and the IGCSE Results, and how Legae Academy’s outstanding subject results compared very favourably with the other 160 schools which do the Cambridge International Examination.

The entertainment was organised by our music teacher Miss Phaure, the acts were integrated using the school band, marimbas, singers and dancers. Their performances were the best yet.

This year the guest of honour was the Honourable Assistant Minister of Higher Education and Skills, Dr. Unity Dow.

The Academy is grateful to all the VIPS who attended the 2015 Prize Giving and handed out Academic and Sporting Awards - PTA Chairman, Dr. Elias Peloeletse, The Human Resource Management Representative, Mrs. Marie Oliver, the Nigerian High Commissioner, His Excellency Mr. Charles Okubotin Cocodia and the Namibian First Secretary Political, Mr. Felix Tughuyendere.
2014 IGCSE Results

We have achieved 100% pass rate for the eighth consecutive year.

Highlights of 2014 IGCSE results:

- Percentage Pass: 100%
- Credit Percentage (A*, A, B and C): 97.3%
- Distinction percentage (A* and A): 60.1%
- 80 students (out of 167 candidates) earned maximum points (48 - at least A* or A) according to the UB point system.
- 124 Students earned 45 points or above.
- Additional Mathematics registered 100% distinction (all students obtained either A* or A).
- Accounting, Agriculture, French, ICT and Computer Studies registered 100% credit pass.

Statistics According to UB Point System

Number of students who obtained 6 or more A* or A (maximum 48 points): 80
Number of students who obtained 45 points or above: 124

Altogether 167 students received 1243 grades in 18 subjects. The total number of credit grades (A*+A +B +C) was 1217 (97.3%).

<table>
<thead>
<tr>
<th>Grade</th>
<th>Number of Grades</th>
<th>%</th>
</tr>
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<tbody>
<tr>
<td>A*</td>
<td>293</td>
<td>23.3</td>
</tr>
<tr>
<td>A</td>
<td>456</td>
<td>36.9</td>
</tr>
<tr>
<td>B</td>
<td>320</td>
<td>25.7</td>
</tr>
<tr>
<td>C</td>
<td>142</td>
<td>11.4</td>
</tr>
<tr>
<td>D</td>
<td>29</td>
<td>2.3</td>
</tr>
<tr>
<td>E</td>
<td>3</td>
<td>0.2</td>
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<td>1</td>
<td>0.08</td>
</tr>
<tr>
<td>G</td>
<td>0</td>
<td>0</td>
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How did Legae Academy Perform in November 2014 IGCSE Exams Compared to the Rest of the World

<table>
<thead>
<tr>
<th>Subject</th>
<th>World Credit %</th>
<th>Legae Credit %</th>
<th>Better by %</th>
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</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>71.8</td>
<td>100</td>
<td>28.2</td>
</tr>
<tr>
<td>Add Math</td>
<td>76.5</td>
<td>100</td>
<td>23.5</td>
</tr>
<tr>
<td>Agriculture</td>
<td>87.8</td>
<td>100</td>
<td>12.2</td>
</tr>
<tr>
<td>ICT</td>
<td>66.1</td>
<td>100</td>
<td>33.9</td>
</tr>
<tr>
<td>Computer Studies</td>
<td>78.7</td>
<td>100</td>
<td>21.3</td>
</tr>
<tr>
<td>French</td>
<td>85.5</td>
<td>100</td>
<td>14.5</td>
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<tr>
<td>Chemistry</td>
<td>76.3</td>
<td>99.0</td>
<td>22.7</td>
</tr>
<tr>
<td>Mathematics</td>
<td>58.8</td>
<td>98.8</td>
<td>40.0</td>
</tr>
<tr>
<td>EFL</td>
<td>53.4</td>
<td>98.8</td>
<td>45.4</td>
</tr>
<tr>
<td>DVS</td>
<td>51.7</td>
<td>98.5</td>
<td>46.8</td>
</tr>
<tr>
<td>History</td>
<td>67.2</td>
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<td>31.0</td>
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<tr>
<td>Geography</td>
<td>66.4</td>
<td>97.7</td>
<td>31.3</td>
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<tr>
<td>Physics</td>
<td>72.5</td>
<td>97.5</td>
<td>25.0</td>
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<tr>
<td>Business Studies</td>
<td>63.8</td>
<td>95.7</td>
<td>32.9</td>
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<tr>
<td>ESL</td>
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<td>English Literature</td>
<td>74.4</td>
<td>92.2</td>
<td>17.8</td>
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<tr>
<td>Art &amp; Design</td>
<td>52.8</td>
<td>81.8</td>
<td>29.0</td>
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</table>
OUR A-LEVEL PROGRAMME

In 2006, we broadened our academic horizon by introducing the Cambridge A-level programme. A growing number of schools around the world are choosing the Cambridge International A-level as a pre University qualification. This is the eighth year since we introduced the A-Level programme.

An overall 100% pass and 97.3% credit rates were achieved in the last year’s A-level examinations. 100 credit percentages were recorded in six subjects.

Our AS class of 2014 (first year A-level) achieved 100% for the following subjects: Accounting, AICT, Business Studies, Art, History, Geography, Computing, Literature and Math.

How did Legae Academy Perform in November 2014 AS Exams Compared to the Rest of the World

<table>
<thead>
<tr>
<th>Subject</th>
<th>World Credit %</th>
<th>Legae Credit %</th>
<th>Better by %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Literature</td>
<td>51.6</td>
<td>100</td>
<td>48.4</td>
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<tr>
<td>Accounting</td>
<td>49.3</td>
<td>84.2</td>
<td>34.9</td>
</tr>
<tr>
<td>Business Studies</td>
<td>29.4</td>
<td>82.4</td>
<td>53.0</td>
</tr>
<tr>
<td>AICT</td>
<td>44.1</td>
<td>80.0</td>
<td>35.9</td>
</tr>
<tr>
<td>History</td>
<td>46.6</td>
<td>80.0</td>
<td>33.4</td>
</tr>
<tr>
<td>Chemistry</td>
<td>64.2</td>
<td>78.4</td>
<td>14.2</td>
</tr>
<tr>
<td>English Language</td>
<td>42.1</td>
<td>76.9</td>
<td>34.8</td>
</tr>
<tr>
<td>Computing</td>
<td>42.4</td>
<td>75.0</td>
<td>32.6</td>
</tr>
<tr>
<td>Mathematics</td>
<td>58.4</td>
<td>72.9</td>
<td>14.5</td>
</tr>
<tr>
<td>Physics</td>
<td>62.9</td>
<td>70.3</td>
<td>7.4</td>
</tr>
<tr>
<td>Economics</td>
<td>49.3</td>
<td>70.0</td>
<td>20.7</td>
</tr>
<tr>
<td>Art &amp; Design</td>
<td>45.5</td>
<td>67.7</td>
<td>22.2</td>
</tr>
<tr>
<td>Biology</td>
<td>61.3</td>
<td>64.0</td>
<td>2.7</td>
</tr>
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How did Legae Academy Perform in November 2014 A-LEVEL Exams Compared to the Rest of the World

<table>
<thead>
<tr>
<th>Subject</th>
<th>World Credit %</th>
<th>Legae Credit %</th>
<th>Better by %</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Language</td>
<td>45</td>
<td>100</td>
<td>55</td>
</tr>
<tr>
<td>Literature</td>
<td>44.2</td>
<td>100</td>
<td>55.8</td>
</tr>
<tr>
<td>Biology</td>
<td>53.6</td>
<td>100</td>
<td>46.5</td>
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<tr>
<td>Computing</td>
<td>27.3</td>
<td>100</td>
<td>72.7</td>
</tr>
<tr>
<td>Chemistry</td>
<td>50.8</td>
<td>100</td>
<td>49.2</td>
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<tr>
<td>History</td>
<td>49.2</td>
<td>100</td>
<td>50.8</td>
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<tr>
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<td>37.7</td>
<td>100</td>
<td>62.3</td>
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<td>56.2</td>
<td>92.6</td>
<td>36.4</td>
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<tr>
<td>Business Studies</td>
<td>29.5</td>
<td>88</td>
<td>58.5</td>
</tr>
<tr>
<td>Economics</td>
<td>40.4</td>
<td>85.7</td>
<td>45.3</td>
</tr>
</tbody>
</table>

2014 A-LEVEL CLASS
Legae Academy offers its students varied sporting opportunities. All students are encouraged to actively participate in one or more sporting /club activities. The school has actively supported its students in this regard. Legae has participated and competed in sports to the highest level.

In 2007 the school introduced dance and drama in addition to various other activities. Dance and Drama are professionally taught at Legae Academy as a co-curricular activity by experienced and qualified teachers. As an institute of excellence, we are aware of the need to develop a well-rounded, confident student, who will feel at home anywhere in the world.

Different cultures and different personalities enjoy different types of music and Legae Academy’s Music curriculum embraces all of them. Whatever your child’s musical ability, they will build on their composition, performance and listening skills whilst developing a deeper understanding and appreciation of music from all over the world. Jazz and Blues, Indian Classical, African Acapella, Reggae and Salsa are just a few genres of music which will be studied throughout the course of forms 1 to 3. Gifted and Talented students will be encouraged to support and lead extra-curricular musical activities such as choir, fret club, drama, orchestra and song writing. There will be opportunities to perform during assembly, school concerts, talent shows open mic sessions and performances both in and outside of school throughout the academic year. “Although I am confident speaking English, English is my second language. Since joining the choir I have really advanced in my vocabulary, encompassing a wider range of words and phrases and so have a stronger understanding”- Form 2 Student “Joining the Fret and Keyboard Club have helped me find new friends and I now feel settled at Legae Academy” Form 1 Student “In lessons it is fun because we get to perform songs as a whole class. We all have different skills and abilities but can create something wonderful as a group together”, Form 3 Student.

**Activities for 2014**

Clubs: Science & Technology Club, Chess, Traditional Dance, Debating, Art Club, Meditation and Relaxation, Community Service, Environment, Young Scientist, Modern Dance, Drama, Bible, Marimba and PACT club. Sports: Aerobics, Athletics, Badminton, Table Tennis, Swimming (Advanced and Beginners) Soccer, Cricket, Volleyball, Netball, Lawn Tennis, Basketball, Scrabble, and Rugby. Remedial classes in different subjects are also taken as activities between 3:00 and 4:00 pm. Accounts, Economics and Business Studies students are encouraged to combine their scholastic training with the practical experience of participating in the international Junior Achievement Program. Through Junior Achievement they gain practical business experience by setting up their own production and marketing units, as well as doing short term work in local businesses. The Community Service Club members give weekly voluntary support and organise fund raising, for the benefit of local charitable organisations. The school has established and fostered good relations with the community. The role of the school in community activities is evidenced through the school’s Community Service Club, which partakes a number of projects in the Cheshire Foundation, Princess Marina and Cabane.” - MOE inspection report -1998.
Legae Academy has 3 different houses - Lion, Buffalo and Elephant. At the start of every year Legae puts the 3 houses against each other in an Inter House Sports Competition.

This year they had their annual Inter House Sports Competitions on Friday 13th February 2015, selected students from our three Houses participated in various sport events. Buffalo House emerged victorious with an all time high of 1031 points and Elephant House and Lion House placed second and third respectively with 791 points and 771 points.

Since the 2014 Inter House Sports Competitions Buffalo House (955) has grown stronger as well as Lion House (664), however the 2015 results show that Elephant House (845) is slacking and need to get into gear before they lose the 2nd place title.

Highlight of Sport and Club Activities 2014/15

I.S.S.S.A. Athletics March 21st and 22nd 2014 at UB stadium and Learning center. Legae moved up one place from 7th to 6th
1st Motheo Chinyepi U14 Long jump
1st Tjedza Keikothaile U17 High jump
1st Martina Mupfeki U14 Triple jump
2nd Lesedi Omondi U17 High jump
2nd Motheo Mapena U14 Triple jump
2nd Kutlo James U14 Javelin
2nd Elizabeth Johnson U14 Triple jump
2nd Morati Mmrule U14 Discus
2nd Pheko Molate U15 Shot putt
2nd Onatile Legwaila U17 Shot putt
2nd Motheo Chinyepi U14 100m
2nd Daniel Nghihepa U19 200m
2nd Mojo Dibotelo U14 800m
2nd Warona Nzala U15 800m
2nd Tshepo Motswabeng U19 800m
3rd Lesedi Omondi U17 Long jump
3rd Maria Lugwisha U15 Long jump
3rd Karabo Josiah U14 High jump
3rd Pheko Molate U15 Javelin
3rd Jonathan Chawawa U17 Javelin
3rd Kutlo James U14 Discus
3rd Pheko Molate U15 Discus
3rd Ahmed Arbi U17 Shot putt
3rd Fungai Masundire U19 Shot putt
3rd Melanie Kentsitiwe U19 Shot putt
3rd Daniel Nghihepa U19 100m
3rd Mojo Dibotelo U14 200m
3rd Popo Ramoglaana U17 800m

U19 Cricket tournament Mafikeng
27th February to 1st March 2014
Position 5th out of 15.

I.S.S.A Mafikeng
LA v Sol Plaatje LA Won by 26 runs 4 wickets
LA v Churchill LA won by 3 runs with 2.5 overs left
LA v Mondeor LA won by 31 runs 2 wickets

Badminton at Rainbow School
March 2014
U14 Girls singles 1st and doubles 1st
U14 Boys singles 2nd
U16 Girls singles 1st and doubles 2nd
U16 Boys singles 3rd
U19 Girls singles 1st and doubles 1st
U19 Boys singles 1st & 2nd

Table Tennis at Legae Academy
March 2014
U14 Boys 1st
U16 Boys 1st
U19 Boys 1st & 2nd

I.S.S.S.A. Netball at LA
June 21st 2014
U19 4th place

I.S.S.S.A. U19 Girls Rugby at LKC
Saturday 5th July 2014
2nd Place

I.S.S.S.A. U19 Boys Rugby at Map
Saturday 5th July 2014
4th Place

Girls soccer tournament Mafikeng
1st place

Boys soccer tournament Mafikeng
4th place.

I.S.S.S.A Basketball at Rainbow
July 5th 2014
U16 Girls 2nd
U14 Girls 3rd

I.S.S.S.A. Softball at Westwood
October 25th 2014
Girls 3rd place
Boys 4th place

Inter - Schools swimming gala 5th Place

Cricket U16 tournament held at JMS
October 10th 2014
Botswana schools V Zimbabwe schools
1st Falcon 6th Maun
2nd JMS 7th Crescent
3rd CBE 8th St. Johns
4th Map 9th Rainbow
5th LA 10th Kgawe

Girls soccer tournament Mafikeng
1st place

Boys soccer tournament Mafikeng
4th place.

I.S.S.S.A Basketball at Rainbow
July 5th 2014
U16 Girls 2nd
U14 Girls 3rd
Infrastructure

“The physical layout of the school, that is its circular design, accords a wider view of the school at any time and enables the management to monitor activities with ease. The adequacy of the physical infrastructure and resources in the school enhances learning.” - MOE inspection report - 1998

The Academy’s campus consists of 19 classrooms, 7 multipurpose science laboratories, 2 computer rooms, 2 art studios a library/resource centre with Internet facilities, a large multipurpose hall capable of seating 750 comfortably that also incorporates an infirmary and offices, a 25 metre swimming pool, athletics shower and changing rooms, 6 student toilet blocks, an expanded administration complex, agriculture and sports areas, 3 modern multi-purpose courts, tuck shop and storage facilities.

Homework

Homework is considered to be a vital and necessary part of the Academy’s academic programme. Besides providing teachers with an instrument for assessing student progress, we believe that homework provides an opportunity for positive parental/guardian involvement in their child’s academic progress. Students are expected to record all homework assignments in their homework notebook, which is issued to them at the beginning of each scholastic year.

Staff

Principal: Mr. E. Oommen, M. Sc., BSc, B.Ed.
Vice-Principal: Mr. J. Hutcherson, B Sc., PGCE
Deputy Vice-Principal: Mr. T. Hutton, BA(Hons), PGCE, Dip.Ed, Dip. Sp.Eng, Dip Child Dev. Cert. ESL.
Admin. Assist: Mr. L. Tembo, B.Sc, Dip.Ed.
HOD Maths: Mr. K. Ganapathy, BSc., BT.(Ed.)
HOD Agric.: Mr. T. A. Bray B. Sc., Dip in Edn.
HOD Sports: Mr. J. Grahaut A. S. A
HOD Soc. Sci.: Mrs. T E Kumalo, BA in Edn; BA (Hons) in Geography; M Ed
HOD Art & Design: Mrs. S. Shukia, BFA.
HOD Commerce: Mrs. H. Jahoob, B. Sc., B. Edn.
HOD Computer: Mr. L. Muyela, Higher Dip. in Computer, Dip in Com
HOD Computer: Mr. K. Ganapathy, BSc., BT.(Ed.)
HOD Science: Mr. T. A. Bray B. Sc., Dip in Edn.
HOD French: Mrs. T E Kumalo, BA in Edn; BA (Hons) in Geography; M Ed
HOD Business: Mrs. S. Shukia, BFA.
HOD English: Mrs. H. Jahoob, B. Sc., B. Edn.
HOD Computer: Mr. L. Muyela, Higher Dip. in Computer, Dip in Com

Coordinator, Setswana: Mrs. M. M. Sebogodi B A; CDE; M Sc
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Gaining Admissions

To enter Form one, Botswana students should normally have completed the National Primary School Leaving Exam (PSLE). Candidates who demonstrate an equivalent academic standard can also be accepted. Applicants to all forms must sit and pass an entrance examination. To sit for the examination, parents of the candidates should have completed the Application form and have paid the registration fee (P200.00). A copy of the birth certificate and the latest Student Report from the candidate’s current school should also be submitted along with the completed Application Form. Progression through the Academy is based on merit. The development levy is a once off non-refundable payment. Incoming Form 6 (AS and A2) students are exempt from the levy, but are required to pay a refundable security deposit.

Fees are payable in advance at the Academy. They are always due three working days before the opening day of each term, and are otherwise publicised on notice boards and in circulars. Late payment incurs a penalty, P100 during the two working days before opening day, P200 in the first week of the school term and P400 after the first week of the school term, as do all RD cheques. Penalties can be avoided where a late payment and/or special payment schedule has been prearranged with management.

Should an A-level (AS/A2) student withdraw during the course the parent/guardian is still liable for fee for the entire course. Places may be forfeited if fees are unpaid by the FIRST DAY of the term, unless prior arrangements have been made with management. When withdrawing a student, one term’s notice is required or one term’s fee in lieu of notice. The Academy provides its students with textbooks at no additional cost. Students are, however, accountable for any excessive damage to books or other school properties.

Address and Contacts

Legae Academy
P. O. Box 750
Mogoditshane
Botswana

Plot 19893
Phase 2, Ext. 12
Gaborone West.

Tel: +2673924313/ +2673924333
Fax: +267 3923003

Principal’s Tel: +2673919179
e-mail: legae@info.bw
Adopt a School Initiative by Legae Group

In 2012 the Ministry of Education asked private schools and companies to adopt a primary school in a remote area to help develop it.

The Managing Director of Legae Academy, Ms. Therese O’Connell decided to aid one of the remotest primary schools in the Kgalagadi, Ukhwi Primary School. This school is about 900 kilometers from Gaborone. The last 180 kilometers of the road is a mixture of gravel, calcrete and sand. In parts the driving conditions are very challenging and take three hours to travel that short distance. The final 30 kilometers changes dramatically to deep, red, sandy ruts causing 4X4 vehicles to buck like a bronco - driving speed drops to 20-30 kilometers per hour.

Since 2012 Legae Group have undertaken a number of trips to Ukhwi to deliver educational materials, food, clothing and electronic equipment. Students from Legae Academy and Legae English Medium Primary School and other interested personnel have run workshops to improve the Ukhwi students’ academic performance and enjoyment of learning, also providing an Agricultural garden and 4X4 vehicle.

The support given by the Regional Education Officer, the PEO II, in Hukuntsi, the Chief of Ukhwi village, the Headmistress, the staff of Ukhwi Primary School and the Government Agricultural Demonstrators who have given advice on installing a drip watering system, has been outstanding.

Art Requirements 2015/16

**AS / A-Level**

Students doing Art & design (AS or A level) should have the following material, to fulfil the media requirement of various components. Please be informed that the Art department will not provide any art material to students.

- Ball point pens / Gel Pens / Milky Pens / Metallic Pens
- Blender / Tortillions for Pastels and Charcoal
- Chalk Pastels – Set of 24 or Bigger
- China Markers
- Colour Pencils – Set of 12 / 24 or Bigger
- Drawing Charcoal in Stick or Pencil Form
- Drawing Pencil – HB
- Eraser
- Fine Liner – Black, Blue, Red, Green etc.
- Glue Stick
- Masking Tape – 12 / 24 mm
- Oil Pastels – Set of 24 or Bigger
- Pair of Scissors
- Shading Pencils – 2B, 4B, 6B / Graphite Stick
- Sketch Book (Good Quality Cartridge Paper) – Size A3
- Soft Round Brushes – No. 0, 2, 4, 6 and 8
- Water Colours in Case, Tube or Pencil Form – Set of 24

**IGCSE**

Students should have the following materials to fulfil the media requirements. Please be informed that the Art Department will not provide any art material to the students.

- Sketch Book (Good Quality Cartridge Paper) – Size A3 / A2
- HB Drawing Pencil
- Shading Pencils – 2B, 4B, 6B
- Drawing Charcoal in Stick or Pencil Form
- Ball point pens / Gel Pens / Milky Pens / Metallic Pens
- Fine Liner – Black, Blue, Red, Green etc.
- Blender / Tortillion
- Eraser
- Sharpener
- Long Ruler
- Instrument Box
- Glue Stick
- Pair of Scissors
- Oil Pastels – Set of 12 / 24 or Bigger
- Water / Acrylic / Palaka / Poster Colours – Set of 12 or 24 (Form 2 & 3 Only)
- Round Soft Brushes – No. 0, 2, 4, 6 and 8 (Form 2 & 3 Only)
- Gel / Milky / Metallic / Glitter Pens in Assorted Colours (Form 2 & 3 Only)

**Form 1-3**

The students should have the following items for their art lessons. They are required to bring these items for the Art lessons as per the topic they will cover.

- Sketch Book (Cartridge Paper) Size A4 for Form 1 & A3 for Form 2 and 3
- HB Drawing Pencil
- Shading Pencils – 2B, 4B, 6B
- Colour Pencils – Set of 12 / 24 or Bigger
- Eraser
- Sharpener
- Long Ruler
- Instrument Box
- Glue Stick
- Pair of Scissors
- Oil Pastels – Set of 12 / 24 or Bigger
- Water / Acrylic / Palaka / Poster Colours – Set of 12 or 24 (Form 2 & 3 Only)
- Round Soft Brushes – No. 0, 2, 4, 6 and 8 (Form 2 & 3 Only)
- Gel / Milky / Metallic / Glitter Pens in Assorted Colours (Form 2 & 3 Only)

Art material is available at most of the stationary stores, including the following:

**ARTSWANA**

Plot 20616, Block 3 Industrial, Gaborone
Tel - 3924497

**ARTRON ENTERPRISES**

Plot 22118, G-West Industrial Area, Gaborone
Tel- 3163317
1. CATEGORIES OF OFFENCES

1.1. Category A (Minor Offences)

1.1.1. Latecoming, e.g. Arriving late to school or to a lesson. Any student who comes 30 minutes or more late to school without adequate excuse will be given detention. Uniform offences, e.g. Wearing school uniform improperly, wearing items of non school uniform, wearing of jewellery, etc. (Refer to Uniform Code) Leaving schoolbooks or items of personal property carelessly around the school campus. Textbooks and other valuables that turn up as lost property will be charged at 10% of their total value in order for a student to recover them unless the student claims the item first.

Failure to do homework or to complete homework by the stipulated deadline.

Copying homework from another student or allowing homework to be copied.

Failure to bring a necessary notebook or a textbook to the lesson.

Sleeping or failing to pay attention during a lesson.

Littering. A first offence will be charged at P10.00. Subsequent offences will result in the offender serving detention.

Eating or drinking during a lesson. Making excessive noise in or out of class. Public displays of affection deemed inappropriate on a school campus, e.g. kissing, embracing, and other forms of close physical contact.

1.2. Category B (Serious Offences)

1.2.1. Abusive language (e.g. Swearing) or behaviour towards a member of staff or another student.

1.2.2. Disrespect or a show of dissent towards a member of staff.

1.2.3. Disruptive behaviour during a lesson through excessive noisemaking, or disobedience.

1.2.4. Vandalism - includes deliberate damage to school property, writing on or marking furniture, walls, etc.

1.2.5. Non-submission of, or a poorly kept homework diary.

1.2.6. Lying to a member of staff.

1.2.7. Fraud, e.g. a student writing an absence letter.

1.2.8. Cheating in an exam or internal test.

1.2.9. Borrowing from or lending money to another student.

1.2.10. Selling or buying goods on the school campus without authorisation.

1.2.11. Gambling, e.g. Playing cards is not permitted at school for this reason.

1.2.12. Truancy, e.g. Being absent from school or a lesson without any satisfactory reason. Note - Any student who is absent from school must produce a letter from their parent, guardian, or a medical certificate. Failure to do so will be considered as truancy.

1.2.13. Bringing to school of CDs, DVDs, portable CD players, iPods, radios, and other similar types of electronic equipment used to listen to music. Also includes electronic games such as PSPs. Such items will be confiscated and not returned to the student until a parent or guardian comes to the school to collect them.

1.2.14. Bringing a cell phone to school (with the exception of Form 6 students). Students caught with a cell phone on campus will have it confiscated. They will not have it returned until a period of 3 months has elapsed.

1.2.15. Chewing gum anywhere on the school campus.

1.2.16. Bringing a skateboard or similar item to school.

1.3. Category C (Very serious offences)

1.3.1. Bringing drugs or intoxicants (i.e. alcoholic drinks) onto the school campus. This includes smoking. Students who are in uniform outside of the school reported drinking alcohol, abusing drugs or smoking will also be considered to have committed a very serious offence.

1.3.2. Being on school campus in a state of intoxication due to alcohol or drugs.

1.3.3. Bringing a weapon (e.g. A knife) to school.

1.3.4. Bringing a toxic or corrosive substance (e.g. Pepper spray or acid) to school.

1.3.5. Bullying or intimidating other students. Includes sexual harassment.

1.3.6. Bringing pornography in any form to school.

1.3.7. Fighting.

1.3.8. Assault or threatening violence e.g. Upon another student or a member of staff.

1.3.9. Theft.

1.3.10. Misuse of fire extinguishers.

1.3.11. Possession of fireworks or any other kind of explosive.
2. DISCIPLINARY PROCEDURES AND PENALTIES

2.1. Minor offences (Category A)
These offences will all be punishable through a system of fines. The minimum charges will be determined as follows:

1st offence P2.00
2nd offence P5.00
3rd offence P10.00
4th and subsequent offences Detention

Fines will be paid through the Vice Principal’s office, and recorded in various minor offences books, and onto the individual student’s computer file. The money collected will be paid eventually to the Bursar and receipted to the Community Service Club to be used to support local charities, or in the award of prizes (e.g. uniform, prefects, etc.) to students.

Other forms of punishment for such offences (e.g. collecting litter, writing lines, or removal of gum) may also be imposed. Students who repeatedly offend will be liable to have their parents or guardian called to the school for consultation.

2.2. Serious offences (Category B)
Usually students who commit offences in this category will receive detention (Re. 4. Detention System). During detention offenders will be expected to carry out some form of physical labour (e.g. litter collection, gum removal from furniture, arranging chairs or desks in the hall, etc.) for a minimum of two hours.

Students who are repeatedly placed on detention (i.e. three or more times during a school term, or a three month period) will have their parents called for consultation, and may be liable to additional disciplinary action.

2.3. Very serious offences (Category C)
Students found guilty of any offences in this category will immediately have their parents or guardian called. Suspension or, in the most serious cases, withdrawal/expulsion from the school may be imposed.

1. Detention system
A teacher who puts a student on detention will complete a Disciplinary Procedure Form for the student, which is given to the Vice Principal. A copy of this form will be given to the student who must show it to his/her parents or guardian. Parents will also be informed of the detention through e-mail. Detentions are served on Fridays from 2-4 p.m. under the supervision of a duty teacher. Normally some type of labouring activity such as litter collection, removing grass or vegetation, or arranging chairs in the hall for school assembly, is done during the detention period. Upon completing the detention, the names of offenders and other relevant details are recorded in the detention book kept in the VP’s office. Students who frequently get into detention (i.e. three or more times during a term or a three month period) will be interviewed by the Disciplinary Committee and may have their parents called.

2. Daily Report
Students with particular disciplinary problems may be placed on Daily Report for a limited time period, e.g. one or two weeks. Students on this report must go at the beginning of the day to the Deputy Vice Principal’s office to collect a Student Behaviour Report Form. This is given to the class and every subject teacher for comment by the teacher regarding their behaviour and schoolwork. At the end of the day the form is returned to the DVP in order to monitor the student’s performance. A student placed on this report is expected to show an exemplary record of behaviour during the period they are on report.

3. Special Report
A student may be placed on Special Report if they failing to show improvement regarding their behaviour or for a specific disciplinary problem, e.g. fighting. A report is compiled each month during a term, and the
student’s behaviour and academic progress is noted by
the student’s class and subject teachers. If a student
fails to improve during this period, they may be placed
on probation.

4. Disciplinary Committee
The Disciplinary Committee is composed of the
Vice Principal and other senior members of staff.
The Committee meets every two weeks to review all
aspects of student discipline and report or make
recommendations concerning general discipline, or
the disciplinary cases of individual students, to the
Principal.

5. Disciplinary procedures
In cases of serious indiscipline by students (i.e. Usually
those in Category C), an investigation will be held by
members of the Disciplinary Committee in which the
student or students allegedly guilty of misconduct,
with witnesses, will be interviewed, and written
statements, together with any physical evidence,
obtained for the purposes of the investigation.
Depending on the nature of the alleged offence, and
the evidence obtained, the parents or guardian will be
contacted, and the student may be suspended while
the enquiry continues. Once statements and any other
relevant information have been obtained, a report will
be prepared and this, together with recommendations
from the Disciplinary Committee, submitted to the
Principal for evaluation.

If a student is proven guilty of a serious offence, the
parents or guardian of the student will be called for
consultations concerning what disciplinary action shall
be taken, and the penalty to be imposed upon the
student.

6. Good and bad conduct points
Every student who performs well academically, and
maintains an exemplary record of behaviour can be
awarded good conduct points. Conversely, students
who commit disciplinary offences, or serve detention,
will receive negative points. It is unacceptable for any
student to gain many negative points for poor behaviour
during a term or school year. Such records will be used
to assess whether a student is placed on any of the
additional disciplinary measures described above. The
points scale will operate as follows:

- Students who gain 20 or more negative points in one
term will be placed on Special Report.
- Students who gain 40 or more negative points during
twelve consecutive terms will be placed on probation.
- Students who gain 60 or more negative points over
three consecutive terms or a school year will be
recommended for withdrawal.

It should be noted that positive points awarded for good
behaviour could offset negative points.

7. Students going out of campus during the school day
Students are not permitted to leave the campus once
they have arrived at school unless they have a verifiable
reason. This should be either through a letter from a
parent, guardian, a medical/dental appointment card,
or a visit/telephone call from a parent/guardian. Once
permission has been given, a gate pass will be issued
which the student show to the gate guard in order to
leave the school. It is a serious offence to leave the
school campus without authorisation, and any students
who do so will be considered to have committed
truancy (re. 2.2 Serious offences).

Muslim students leaving the school early on Fridays in
order to attend a mosque service must provide a letter
from their parents making such a request. They will then
be provided with a special gate pass.

8. Students driving on campus
Students who drive themselves to school and park
their vehicle on the school campus must first obtain
permission from the authorities. This is only granted to
students who provide a valid driving licence and bring
a letter from their parent or guardian authorising them
to drive to school.

9. Use of cell phones by Form 6 students
Although Form 6 students are permitted to bring cell
phones to school, they cannot use them to listen to
music through headsets and earplugs. Any Form 6
student who misuses a cell phone will be subject to
detention.

UNIFORM CODE
The school uniform is compulsory and should be worn with
pride. All items of uniform must be kept in a good state of repair.
Worn or damaged items must be replaced.
BOY’S UNIFORM
Shirt, trousers, shoes and socks. Pullover/Jersey, jacket, blazer and tie are optional. Note: The school tie and blazer badge are supplied free of charge.

Shirts: Full length, sky blue, long/short sleeves, collared with buttons down the front.

Trousers: Grey and long. Frayed trousers are not allowed.

Shoes: Black flat shoes or sandals, which have back straps. Sandals can be worn in summer only, and must be worn with socks. All shoes must be of the normal school pattern. Suede or fashion shoes are not permitted.

Socks: Grey or black socks.

In winter, students may wear a navy blue jacket or blazer and/or a wine red/maroon pullover/jersey.

Jewellery: Boys are not allowed to wear any jewellery.

GIRLS’ UNIFORM
Shirt, trousers, shoes and socks. Pullover/Jersey, jacket, blazer, tie and headscarf are optional.

Shirts: Full length, sky blue, long/short sleeves, collared with buttons down the front.

Skirts: Grey, knee length - anything above the knee is not permitted.

Trousers: Grey and long. Hipsters, skintight trousers and frayed trousers are not allowed.

Shoes: Black flat shoes or sandals, which have back straps. Sandals can be worn in summer only, and must be worn with socks. All shoes must be of the normal school pattern. Suede or fashion shoes are not permitted.

Socks: Grey or white.

In winter, students may wear a tie, navy blue jacket or blazer and/or a wine red/maroon pullover/jersey.

Jewellery: Girls are allowed only one set of earrings or ear studs. The pair must be worn symmetrically, that is, one in each ear. No other jewellery is allowed, e.g. bangles, bracelets, necklaces, rings, etc. Cosmetics. No nail polish, lipstick, or other types of cosmetics are allowed.

Hair
For both boys and girls, only natural hair colours, such as brown or black, are allowed. No blond hair is allowed unless it is the student’s own hair colour. No tinting or dyeing of hair by unnatural colours, such as red or blue, is allowed. Braids should be neat and of a reasonable length.

Hats and head wear
Hats must be navy blue and worn outside of class only. Headscarves or hair bands may be navy, dark blue, maroon or black. Other colours are not permissible. No logos, unless it is the school logo, or slogans on hats are allowed.

PREFECTS
The uniform for prefects is a white shirt and a maroon tie. In addition prefects are given badges to denote their authority. Badges and ties must be worn all the time a prefect is in school. If a prefect loses their tie or badge, they will be expected to pay for a replacement.

FORM 6 UNIFORM
All Form 6 students, like prefects, are required to wear white shirts, school ties and blazers at all times on school campus.

OTHER POINTS TO NOTE
1. Shirts must be tucked in properly at all times while on school campus.
2. Ties, if worn, must be worn correctly, that is, tied up to near the neck. They must not be worn untied, e.g. Hanging around the neck like a scarf, or around the head like a bandana.
3. Jackets or blazers must be navy blue and jerseys wine red. Other colours are not acceptable. Only the school badge/logo is allowed to be worn on jackets and jerseys. No sporting or other insignia are allowed.
4. Large belt buckles with logos or any other symbols are not permitted. Also, brown are black are the only acceptable colours for belts.
5. Only a plain white or sky blue T-shirt or top is allowed to be worn under a shirt. it is not permitted to wear a long sleeve T-shirt or top under a short sleeve shirt.
6. No hoods are allowed except for jackets and track suit tops. Hoods must not be worn covering the head inside class.
7. Body piercing, other than for the purpose of wearing earrings or ear studs by girls, is not allowed. Any type of tattoo is forbidden.
Uniform during school assemblies and other school functions (e.g. Awards Night) All students are expected to wear their school ties when school assemblies or other important school functions take place.

**INFRINGEMENTS OF THE UNIFORM CODE**

Students are expected to wear their uniform properly at all times, whether in school or off campus. If a student has a medical problem, or any other type of problem that concerns the correct wearing of uniform, the school authorities must be informed immediately through a letter from either a parent or guardian. Medical reasons for not being able to dress fully in uniform must be accompanied by a note or certificate from a doctor or other medical authority.

A student found breaking the uniform code by a member of staff or a prefect is liable to pay a fine and be subject to other types of disciplinary action. Students who repeatedly infringe the uniform code may be placed on detention or have their parents called for consultation. (Refer to Disciplinary Code of Conduct).

Finally it should be noted that it is the school authorities whom the final arbiters are concerning whether an item of uniform is acceptable, and not the student.

**Appendix 1 - Offences involving improper use of computers**

1. **Hacking** - any form of unauthorised access to school networks and internet to see or copy data stored on computers.
2. **Data misuse and unauthorised transfer or copying.** Copying and illegal transfer of school data using online computers and large storage devices such as hard disks and CDs.
3. **Copying and distributing software, music and film, pictures and any viewable material without authority.**
4. **E-mail and chat room abuses.** Internet services such as Chat lines and E-mail have been the subject of many well-publicised cases of impersonation and deception where people who are online pretend to have a different identity.
5. **Pornography - bringing, downloading and viewing indecent material and pornography.**
6. **Installing and playing computer games without the permission of any IT teacher.** Such games may affect the way school computers work.
7. **Viruses - infection of school computers with a virus, either through downloads or portable media.**
8. **Trying to repair or fix any computer equipment.**
9. **Any form of vandalism to computer facilities.**
10. **Opening of any computer with the intention of exchanging or stealing internal devices.**
11. **Changing a computer setting in a manner to impair or corrupt the computer configurations.**
12. **Blocking access to computers either by way of the illegal changing of a password or user names.**
13. **Use of a computer portable media in the computer labs without permission.**
“THUTO GO AGA BOTHO”